

*Information Technology Resource Management Council (ITRMC)*

**IDANET Steering Committee**

February 16, 2010 Meeting Minutes  
(approved by committee March 2, 2010)

The February 16, 2010, IDANET Steering Committee meeting was held in Conference Room 155 of the LBJ Building, 650 West State Street, Boise, Idaho.

**ATTENDANCE**

**Members / Alternates Present:**

Greg Zickau (Chair), OCIO  
Michael Farley, Dept. of Health and Welfare  
Mike Guryan, OCIO  
Michael Kalm, Dept. of Labor  
Mike Seifrit, Dept of Juvenile Corrections (phone)  
Dave Tolman, Transportation Dept. (phone)

**Others Present:**

Sally Brevick, OCIO  
Carla Casper, OCIO  
Bob Hough, Office of the State Controller  
Nick Leonardson, Dept of Labor  
Eldon Wallace, retired

**APPROVAL OF THE PREVIOUS MINUTES**

**MOTION: Michael Farley moved and Michael Kalm seconded a motion to approve the minutes of January 19, 2010; the motion passed unanimously.**

**TECHNICAL / TRANSITION PLANNING - UPDATE**

Mike Guryan reported on the status of the project schedule:

- The negotiations regarding the Qwest contract addendum appear to be entering their final phase, the negotiated cost reductions could save around \$400K to \$500K.
- The migration to VRF-lite is complete and the CMFONI ring should be completed February 26<sup>th</sup>.
- The OCIO has updated the technical and billing contacts. A final verification of locations, speeds and feeds is in progress, as is circuit provisioning web application and changes in billing software.
- An IOS Code upgrade is required to support monitoring.

**BILLING PLAN**

Mike shared a proposed billing plan with the Committee, reflecting estimated cash reserves over 5 years based on billing rates ranging from 2.5% to 7% (of the Annual Program Revenue). Following discussion and feedback from the Committee, it was agreed that another meeting should be convened to focus on the billing plan. (Subsequently arranged for March 2<sup>nd</sup>)

**FINANCIAL REPORT**

Nick Leonardson shared a Cash Balance Projection that was unchanged from the last meeting. It has been confirmed that the contracts for the Integra backbone circuits will expire on June 30<sup>th</sup>.

**NEXT MEETING: An additional meeting was subsequently arranged for March 2, 2010. February 16, 2010, 3:30 to 4:30pm in Conference Room 155 of the LBJ Building, 650 West State Street, Boise.**

Respectfully submitted,



Sally Brevick, Office of the CIO